

# MILLMEAD CHILDREN'S CENTRE PARTNERSHIP LIMITED

## PRIVACY NOTICE

1. Millmead Children's Centre Partnership Limited (MCCPL) complies with the Data Protection Act 1998 and with the new and strengthened rights for individuals contained in the European Union General Data Protection Regulation (GDPR). This also includes support the NHS Track and Trace, (Coronavirus, COVID-19), system. These are:-
  - Right to be informed
  - Right to rectification
  - Right to restrict processing
  - Right to object
  - Right to access
  - Right to erasure
  - Right to data portability
  - Rights in relation to automated decision making and profiling
2. This Privacy Notice gives you key information and assures you that MCCPL has in place Policy and Procedure that makes sure such data is collected, stored and/or shared legally.

**3. Sharing your personal information with MCCPL is based on your freely given consent respecting the rights set out above.**

4. The information collected by MCCPL from volunteers is required to ensure MCCPL meets all legal standards, supports your training and development and discharges its duty of care.

MCCPL is open about:-

- What information is being collected
- Who is collecting it
- Why it is being collected
- How it will be used
- Who it will be shared with

There is stronger legal protection for more sensitive information, such as:

- Ethnic background
- Political opinions
- Religious beliefs
- Health
- Sexual health
- Criminal records

5. On registration you are advised of MCCPL's approach and should you require further information please contact the Company Secretary :-

Email: [admin@surestartmillmead.org.uk](mailto:admin@surestartmillmead.org.uk)  
Telephone: 01843 280555

## **VOLUNTEER**

### **DATA PROTECTION**

MCCPL complies with the Data Protection Act 1998 and the new and strengthened rights for individuals contained in the European Union General Data Protection Regulations (GDPR).

Sharing your personal information with MCCPL is based on your freely given consent; respecting the rights set out in the MCCPL Privacy Notice.

1. I have read and understood the content of the Privacy Notice and I am aware that I can discuss this further with the MCCPL Company Secretary.

NAME IN CAPITALS..... DATE.....

SIGNATURE.....

2. I give my freely given consent for my personal data to be shared with MCCPL consistent with the Privacy Notice and MCCPL Policy and Procedure for the purpose of selection.

NAME..... DATE.....

SIGNATURE.....

### **EMERGENCY CONTACT**

I hereby confirm that the Emergency Contact has seen the Millmead Children's Centre Partnership Limited Registrations Privacy Notice.

NAME..... DATE.....

SIGNATURE.....

### **UNDERTAKING**

**Please read and sign the following undertaking:** I confirm that the information I have given on the application form is, to the best of my knowledge and belief, true in all respects. I understand that, should I have deliberately made a false or misleading statement on this form, my volunteer position can be terminated without notice.

SIGNATURE..... DATE.....

**NOTE: We are an equal opportunities employer and will not tolerate discrimination in any form.**

\* The Equality Act defines disability as "A physical or mental impairment which has a substantial and long term effect on the person's ability to carry out normal day-to-day activities".